



THE TASK ALCHEMIST

Your Partner for Resilient Growth

CONSULTANT READINESS ASSESSMENT

professional guide



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The Consultant Readiness Assessment

A Strategic Guide to Determine if Your Business is Ready to Partner
for Resilient Growth



Are You A Builder of a Firefighter?

As a business owner, your most valuable asset is your time and focus. But as your company grows, it's easy to get trapped in "firefighter mode"—constantly reacting to daily emergencies, managing disorganized projects, and worrying about compliance issues you don't have time to address.

You've likely moved beyond needing an extra pair of hands to simply complete tasks. You've reached the point where you need a strategic partner to help you **build the systems and frameworks** for a stronger, more resilient business.

This assessment is designed to give you an objective look at your company's current operational maturity. It will help you identify the specific gaps that are holding you back and determine if you're ready to make the shift from fighting fires to building your future.

How to Use This Guide: Answer the questions in each section honestly. Tally your points at the end to discover your readiness score and your recommended next steps.

Section 1 – Operational Readiness Assessment

Answer each question and write down the corresponding points.

1. How are your core business processes (e.g., client onboarding, project management) currently documented?

- a. They are fully documented in clear Standard Operating Procedures (SOPs). (3 points)
- b. We have some notes or informal guides, but they are inconsistent. (2 points)
- c. The process is mostly in my head or my team's heads. (1 point)

2. When a new, complex project is initiated, what is your typical approach?

- a. We follow a consistent project management framework to define scope, timelines, and deliverables. (3 points)
- b. We have a general plan, but often have to react to unexpected issues and scope creep. (2 points)
- c. We generally figure it out as we go, assigning tasks on an ad-hoc basis. (1 point)

3. How much of your personal time as the leader is spent on administrative tasks vs. strategic growth activities?

- a. Very little (0-20%). I'm able to focus almost entirely on strategy and growth. (3 points)
- b. A significant amount (21-50%). I'm often pulled back into the day-to-day details. (2 points)
- c. The majority of my time (>50%). I feel like I'm the operational hub for everything. (1 point)

4. How would you describe your team's efficiency and clarity on their roles?

- a. Highly efficient. Everyone has clear roles and the systems to support them. (3 points)
- b. Moderately efficient, but there is some confusion or overlap in responsibilities. (2 points)
- c. We struggle with bottlenecks, missed deadlines, and a lack of clarity on who owns what. (1 point)

5. How prepared is your business to scale? If your revenue doubled next month, what would happen to your operations?

- a. We are prepared. Our systems are scalable and ready for the increased volume. (3 points)
- b. We would manage, but it would be a major struggle and likely lead to burnout. (2 points)
- c. Our operations would likely break. We don't have the systems to handle it. (1 point)

Section 1 Subtotal: _____ / 15 points

Section 2 – Safety & Risk Readiness Assessment

Answer each question and write down the corresponding points.

1. How would you describe your current approach to Cal/OSHA compliance?

- a. Proactive. We have systems for regular reviews and a clear understanding of our obligations. (3 points)
- b. Reactive. We address issues as they come up or when we are reminded of a requirement. (2 points)
- c. Unsure. It's a significant source of stress and we don't feel confident in our compliance. (1 point)

2. How is safety training for your employees currently managed?

- a. We have a structured training program with clear documentation and regular refreshers. (3 points)
- b. Training is done informally or only when a new employee starts. (2 points)
- c. We do not have a formal safety training process in place. (1 point)

3. If a safety incident occurred tomorrow, how confident are you that your team would know the exact procedure to follow?

- a. Very confident. We have a documented and practiced incident response plan. (3 points)
- b. Somewhat confident. The key leaders know what to do, but the process isn't formally documented. (2 points)
- c. Not confident at all. We would be figuring it out in the moment. (1 point)

4. How is the responsibility for safety currently assigned in your company?

- a. We have a designated person or team who is empowered to lead and manage our safety culture. (3 points)
- b. It's a shared responsibility, but no one person truly owns it. (2 points)
- c. As the owner, it falls entirely on my shoulders by default. (1 point)

5. How do you view your investment in safety and compliance?

- a. As a strategic investment that protects our team and improves our bottom line. (3 points)
- b. As a necessary cost of doing business and a legal requirement. (2 points)
- c. As a confusing and overwhelming expense that we're not sure how to manage effectively. (1 point)

Section 2 Subtotal: _____ / 15 points

Your Results & Recommended Next Steps

Add your scores from Section 1 and Section 2 to get your total.

Total Score: _____ / 30 points

If you scored 24-30 points: You are READY TO OPTIMIZE

You have a solid foundation in place, but you know there's a higher level of performance to unlock. You are the perfect candidate for a high-level strategic partnership focused on process optimization, advanced strategic planning, and building a world-class safety culture. You're ready to move from "good" to "excellent."

If you scored 16-23 points: You are READY TO BUILD

You are likely feeling the friction of growth. You've outgrown your old processes, and the lack of formal systems is creating bottlenecks, compliance risks, and is pulling you, the leader, back into the weeds. You are at the perfect stage to partner with a consultant to build the scalable frameworks your business desperately needs.

If you scored 15 points or less: You are READY FOR FOUNDATION

You are likely in "firefighter mode" every day. The lack of basic systems and compliance clarity is a significant source of stress and a major obstacle to any future growth. The best first step is a diagnostic project, like our Safety Health Check, to get a clear, prioritized roadmap to move forward with confidence.

Your Next Step: From Assessment to Action

Regardless of your score, the simple act of completing this assessment proves one important thing: **you are a leader who is committed to building a stronger, more resilient business.**

Identifying these gaps is the first and most critical step. The next step is to partner with an expert who can help you bridge them.

At The Task Alchemist, we don't just provide solutions; we build frameworks. We are the strategic partner who can help you transform your operational challenges and safety burdens into your greatest assets.

Schedule Your Complimentary Strategy Session

The next step is a no-obligation conversation about your results and your business goals. We will use this assessment as the starting point to design a custom blueprint for your resilient growth.

BOOK YOUR FREE STRATEGY SESSION TODAY



ARE YOU BUILDING AN EMPIRE OR JUST FIGHTING FIRES?

AS A BUSINESS OWNER, YOUR TIME IS BEST SPENT ON STRATEGIC GROWTH, NOT DAILY EMERGENCIES. BUT ARE UNDOCUMENTED PROCESSES, COMPLIANCE RISKS, AND OPERATIONAL BOTTLENECKS HOLDING YOU BACK?

THIS SIMPLE ASSESSMENT IS A QUICK DIAGNOSTIC FOR YOUR BUSINESS. IN JUST 10 QUESTIONS, YOU WILL GET AN OBJECTIVE SCORE THAT REVEALS THE HIDDEN WEAKNESSES IN YOUR OPERATIONS AND SAFETY PROGRAMS.

FIND OUT IF YOU'RE READY TO STOP REACTING AND START BUILDING A TRULY RESILIENT, SCALABLE BUSINESS.



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